



STEP-BY-STEP PLAN
UNPACKING / ARRANGING
EXPLORING ENGLISH SET



Exploring
English

STEP	WHAT YOU NEED	WHAT YOU DO	WHAT IT LOOKS LIKE
1	<ul style="list-style-type: none"> ● 1 cupboard ● 4 boxes for lower and upper elementary levels ● 1 box for primary level 	<ul style="list-style-type: none"> ● Sort the boxes by level. ● Put the parcels near the cupboard. ● TAKE NOTE: unpack ONE box at a time! 	
GROUNDWORK (DRAWERS 1 & 2)			
2	<ul style="list-style-type: none"> ● Start with the GROUNDWORK box. Divide this box across the TWO top drawers. ● This applies to the lower and upper elementary levels. 	<ul style="list-style-type: none"> ● Remove the plastic-wrapped parcel from the box and open it. Keep it together. ● Put the rectangular cards with GROUNDWORK on them in the appropriate recess in the top two drawers. 	

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<p>3</p>	<ul style="list-style-type: none"> 🕒 Drawer 1: GROUNDWORK 🕒 Wooden boxes 🕒 Lids for wooden boxes 	<ul style="list-style-type: none"> 🕒 Take the wooden boxes out of the box. 🕒 Slide the lids into the boxes. They are in the container with the variations (cards). 🕒 You can recognise the lids from a picture or the title/number on the back of the card. For example: Ticket 1-13 🕒 The cards without a picture have text explaining what the children should do. 	
<p>4</p>	<ul style="list-style-type: none"> 🕒 2 GROUNDWORK drawers 	<ul style="list-style-type: none"> 🕒 There are coloured boxes (word and picture boxes) and grey boxes (grammar). Put these in different drawers (first two). 🕒 The boxes can be installed in any order. You can order them by colour or alphabet, or put the word and picture boxes together. 🕒 The colours belong to a theme. The manual has a full list of themes. 	

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<p>5</p>	<ul style="list-style-type: none">● The sheets have pre-punched cards for putting in the boxes.	<ul style="list-style-type: none">● Bend and snap the card sheets according to the instructions supplied.● Sort the cards by name. The names are on the back.● Put the cards in the corresponding boxes. The name matches the name on the lid of the box.	
<p>6</p>	<ul style="list-style-type: none">● Cards (A6 size) with the text on the back: Variations● Wooden container	<ul style="list-style-type: none">● The wooden container with variations (A6 cards) is on the rightmost side of the drawer.● You can put the separate wooden slats between the boxes to create some space.● Carefully store the empty cards which are left after you have snapped the cards apart. You can use them if a card is lost.	

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ABOUT ME (DRAWER 3)			
7	<ul style="list-style-type: none"> Take the box with the sticker ABOUT ME. 	<ul style="list-style-type: none"> Remove the plastic-wrapped parcel from the box and open it. Keep it together. Put the rectangular cards with ABOUT ME on them in the appropriate recess in the third drawer. 	
8	<ul style="list-style-type: none"> Drawer 3: ABOUT ME Wooden boxes Lids for wooden boxes Sheets with cards 	<ul style="list-style-type: none"> Repeat the steps for the GROUNDWORK drawer. The wooden container with explorations (A6 cards) is on the rightmost side of the drawer. 	

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AROUND ME (DRAWER 4)			
<p>9</p>	<ul style="list-style-type: none"> Take the box with the sticker AROUND ME. 	<ul style="list-style-type: none"> Remove the plastic-wrapped parcel from the box and open it. Keep it together. Put the rectangular cards with AROUND ME on them in the appropriate recess in the fourth drawer. 	
<p>10</p>	<ul style="list-style-type: none"> Drawer 4: AROUND ME Wooden boxes Lids for wooden boxes Sheets with cards 	<ul style="list-style-type: none"> Repeat the steps for the GROUNDWORK drawer. The wooden container with explorations (A6 cards) is on the rightmost side of the drawer. 	

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THE WORLD AROUND ME (DRAWER 5)			
11	<ul style="list-style-type: none">Take the box with the sticker THE WORLD AROUND ME.	<ul style="list-style-type: none">Remove the plastic-wrapped parcel from the box and open it. Keep it together.Put the rectangular cards with THE WORLD AROUND ME on them in the appropriate recess in the fifth drawer.	
12	<ul style="list-style-type: none">Drawer 5: THE WORLD AROUND MEWooden boxesLids for wooden boxesSheets with cards	<ul style="list-style-type: none">Repeat the steps for the GROUNDWORK drawer.The wooden container with explorations (A6 cards) is on the rightmost side of the drawer.	